



**MnTRECC PLANNING TEAM  
MEETING SUMMARY**  
October 6, 2006



**Members Present**

Tamie Finn (Leech Lake)

Jean DuFault (Fond Du Lac)

Leila Goggeye (Metro Area)

Sandi Blake (Mille Lacs)

Barb Fabre (White Earth)

Betty Bowstring (Metro Area)

Kim Lage (White Earth)

Amy LaBatte (Upper Sioux)

Sylvia Manthey (Grand Portage)

Ann Cloud (Leech Lake)

**Guests Present:** Chris Bentley – Center for Inclusive Child Care

Meeting began at 9:10 a.m.

▶ **Program Sharing**

- × Members shared information relating to current and upcoming activities within their programs

▶ **MnTRECC Activities Update**

- × Child Care Resource & Referral Network is recruiting for Tribal Representation on the CCR&R Network Board. Contact Ann McCully, CCR&R Network Director if interested
- × Newsletter will be completed by the end of October
- × Visited with Upper Sioux this spring to meet new Social Service Director
- × Participated in a Talking Circle for the Ready 4 K Board at Mahnomen
- × Grant applications were due by the end of September. Only received 6 applications this year compared to 21 last year. Committee will meet on November 3<sup>rd</sup> to review and determine awards.
- × Positive Indian Parenting Training of Trainers had 20 participants
- × Curriculum Work Group Planning Phase has ended. Group will begin meeting again in January 2007 for Implementation. Curriculum Development component will be funded through MnTRECC's current budget. Sandy will be looking for other foundation grants to fund the Trainer Certification and Training Delivery components or these components will be included in the DHS proposal to Bush in March 2007.

▶ **Center for Inclusive Child Care – Chris Bentley**

- × Presentation on resources available through the Center for Inclusive Child Care
- × Discussed options for MnTRECC to partner with CICC
  - On Site Consultants
  - Resource Manual
  - TOT in First Signs of Developmental Concerns
  - TOT in Project Exceptional
- × Members submitted list of top priorities for partnership options that MnTRECC will follow up on in the near future – See attached notes for results

- ▶ **Data Collection for Tribal Child Care**
  - \* See attached notes on brainstorming session
  
- ▶ **Family, Friend & Neighbor Funding**
  - \* Child Care Resource & Referral Regional offices are applying through the CCR&R Network for funding to support Family, Friend & Neighbor care
  - \* Some of the Tribal Child Care Programs have been contacted and some have not
  - \* Encouraged programs to keep in touch with the CCR&R Region in their area and ask to be involved in the planning for FFN support in the tribal communities
  
- ▶ **Tribal Early Childhood Network Meeting**
  - \* Tamie explained history of TECN before & after MnTRECC
  - \* Discussed low attendance at yesterday's meeting and previous meetings
  - \* Concern that there is not a unified voice for tribal early childhood issues
  - \* Discussion opened on the following proposal:
    - MnTRECC would facilitate next TECN meeting in February and Leech Lake Early Childhood Director would facilitate
    - Future meetings would be facilitated by a Tribal Early Childhood program to include collecting agenda items and chairing meetings. MnTRECC would send invitations and schedule meeting space
    - DHS, MDE & CCR&R would be invited as partners to share information
    - Discussion
      - \* Consensus agreement on proposed plan – State partners could meet in morning with tribal early childhood to continue in afternoon
      - \* Programs see MnTRECC meetings as priority (feel they are getting the information needed)
      - \* Interest in advocacy activities, but cannot be involved due to lack of time, lack of staff, staff turnover, etc.
      - \* MnTRECC could write for grants to support attendance of other early childhood partners
      - \* MnTRECC Planning Team meetings would still take place on the day after TECN meetings. Other early childhood programs could follow same format.
  
- ▶ **Other**
  - \* Group would like to have a separate meeting/training session in March or April to review CCDF Pre-Print.
  
- ▶ **Future Meetings**
  - \* February 8, 2007: Tribal Early Childhood Network Meeting in Walker from 10:00 a.m. to 3:00 p.m.
  - \* February 9, 2007: MnTRECC Planning Team Meeting in Walker from 9:00 a.m. to 3:00 p.m.
  
- ▶ **Next Meeting Tentative Agenda**
  - \* Program Updates
  - \* Schedule date for CCDF Pre-Print Training
  - \* Review MnTRECC Work Plan for 2007 - 2009

Meeting adjourned at 3:00 p.m.

MNTRECC PLANNING TEAM MEETING  
October 6, 2006  
Brainstorming Session on Data Collection  
Data Collected by Tribal Child Care Programs

What data is collected from providers?

- Programs that license have licensing application
- Training hours
- Education level
- Hours of operation
- Fees
- Ages of children
- Vacancies
- Waiting lists
- # of parent referrals given
- General contact information (address, phone, etc)

What data is collected from parents?

- Application for child care assistance (subsidy) information
- General contact information
- # of applications sent out
- Income level
- Employment & schedule
- Co-Pay amount
- Provider information
- Take referral calls - # of referrals given
  - Some give names of providers
  - Some refer to county
  - Some ask specifics of parent need (ages, # of children, etc)

What data is collected from trainers?

- Some only use in-house trainers or within tribal system (health, etc.)
- Topics trained in
- Ability to adapt to American Indian population
- Ability to adapt to group needs (FFN, family, center, etc)
- Willing to travel
- Fee
- Some use CCR&R
- Some use ECFE

MNTRECC PLANNING TEAM MEETING  
October 6, 2006  
Brainstorming Session on Data Collection  
Data Collected by Tribal Child Care Programs

How is data collected?

- Tribal Data Tracker (for subsidy clients)
- Log books
- Calendars
- Sticky notes

What is done with data once collected?

- Put in file for later use if needed
- ACF 700 to Federal Government (CCDF – Tribal Data Tracker)
- Report to supervisor, Tribal Council or Board of Trustees
  - Current Activities, Challenges, Goals, Trainings offered, # of participants, # of families on subsidy waiting list, # of subsidy families served, etc.

What more could be done with data?

- Analyze & interpret to be used for state legislative initiatives (Ready4K, Child Care Works, etc.)
- Analyze & interpret to be used in program planning for improvement and expansion of services (determine needs, review trends, etc.)
- Analyze & interpret to be used for federal legislation in request for additional funding (quality improvement \$'s, etc.)
- Hire staff for data entry
- Train Program Managers in data analysis
- Send data to MnTRECC to enter
- Develop system for MnTRECC to pull data from Tribal Programs and compile for a variety of uses

Data collection barriers and needs not met

- Lack of time to enter
- Lack of data entry staff
- Insufficient technology system
- Lack of time to analyze and interpret information
- Little or no capability to print professional reports
- Tribal Data Tracker only tracks information on subsidy clients
- No tracking system for referrals, trainings offered, technical assistance to providers/parents, etc.
- Most data is collected manually on paper

*\*List is only a sampling of information – Not all inclusive*

MNTRECC PLANNING TEAM MEETING  
October 6, 2006  
Center for Inclusive Child Care Presentation  
Results of Partnership Options

Members were asked to prioritize the following partnership options between MnTRECC and the Center for Inclusive Child Care

1. On Site Consultants: Recruit a minimum of two (2) American Indian On-Site Consultants and provide funding for consultants to work with Tribal Child Care programs through an application process
2. Resource Manual: Provide funding to develop & distribute a Resource Manual that can be used by Tribal Child Care Program staff
3. First Signs of Developmental Concerns: Provide funding to sponsor an American Indian Training of Trainers session in the First Signs of Developmental Concerns curriculum
4. Project Exceptional: Provide funding to sponsor an American Indian Training of Trainers session in the Project Exceptional curriculum

First Choice Results

<u>3</u>	On Site Consultants
<u>0</u>	Resource Manual
<u>4</u>	First Signs TOT
<u>0</u>	Project Exceptional TOT

Second Choice Results

<u>4</u>	On Site Consultants
<u>1</u>	Resource Manual
<u>2</u>	First Signs TOT
<u>0</u>	Project Exceptional TOT