

Metro Work Group Minutes

August 28th 2009

Present: Sandy Williams, Faith Littlewolf, Betty Jane Schaaf, Theresa Fountain, Fay Hopkins and Heather Reynolds.

Absent: Lucy Arias, Jennifer Bendickson, Betty Bowstring, Louisa Cox, Janice LaFloe, Leah Loud, Cleone Thompson and Kay Tellinghuisen

The Metro Work Group met on August 28, 2009 at the Mystic Lake Event Center Located in Prior Lake, Minnesota

Minute Review : There were no amendments or additions to the August 28th, 2009 minutes

- *Program updates*

MnTRECC Program Report / Sandy

- Sandy, Informed group of the MNTRECC Grant round starting Sept. 1-25, 2009, requesting that work group members assist in disseminating the information to providers and centers in the Metro Area.
- Start up and emergency grants are offered on a year around basis. Gave Diane Smith as a technical support for individuals having difficulty with the grant application.
- Will mail out copies of the MnTRECC map and grant brochure so additional copies do not have to be made.
- Health & Safety Kits Criteria- Sandy reminded them to send the documentation of the event back to Diane Smith inclusive of the following: flyer, sign in sheets with complete contact information and documentation on the Health and Safety topic.
- Sandy will be transitioning from the group and Faith Littlewolf (MnTRECC Outreach Coordinator) will continue the facilitation of the group.
- Sandy will continue to seek out new avenues of funding for the group and the Twin Cities Metro area and send it with Faith to the meetings.
- Sandy informed the group that according to the DHS Work Plan the Metro Work Group will continue to meet 6 times per year with a stipend to be offered for attendance; unless budget consideration must be made in the grant.

MnTRECC Outreach Coordinator / Faith Littlewolf

- None at this time Sandy represented MnTRECC update

Cherish the children Program Report/ Heather Reynolds

- Parent Aware is almost complete.
- Center has really grown strong, had 3 observations and waiting for the ratings to come back.
- The pilot project for Native American Parenting is wrapping up and was designed for those that have been affected by fetal alcohol affect/syndrome.
- All classroom staff are certified as teachers according to rule 3.

Wicoidé Nandagikendan Early childhood Language Immersion Project / Betty Jane Schaaf

- Teachers are getting some training on developing lesson plans from a former worker from ECFE (Mary Burns)
- Working on getting the curriculum approved which is required because Four Winds is a Parent Aware Program.
- The sixth annual camp was a success the last day a total of 121 children were in attendance. A group of teachers from Spirit Lake came and observed the camp.
- Notice was sent out by e-mail in regards to the Native America Calling show August 20, 2009. New Staff member on board her name is Allison Kirby and looking for a new staff person to replace Brendan Fairbanks.
- Willing to sit on the committee that will be distributing the monies for language programs, to offer their program expertise
- Looking for a leader for the language program, that can work with the kids on an ongoing regular basis

Hennepin County Baseline Coordinator / Fay Hopkins

- Shared that with all the changes Licensors have more responsibility and are restructuring
- Working with the Getting Ready program for Parent Aware
- Starting more Play and Learn groups and have a number of sites starting September 2009
- Offering support to the providers that apply for the Home Renovation Program
- She and Theresa are both Environmental Rating Scale consultants

Ramsey County Baseline Coordinator / Theresa Fountain

- Working with the Getting Ready program for Parent Aware
- Will be holding a Play and Learn group at the American Indian Center
- Distributed information on Great Tix for the Science Museum
- Posted flyers on Quality Improvement Getting Ready

Guests from Minnesota CCR & R / Scott Parker and Elizabeth Cooper

- Topic: Where are we at with the completion phase of the Metro Posters? Per Elizabeth Cooper posters are near completion
 - There is a disc that with all the photos that were taken, CCR R will make a copy and give to the agency.
 - Group Discussion
1. Do you like the layout? Lay out is a good format
 2. Is the translation correct? Betty Jane will have the translation reviewed by language speakers for final approval
 3. Same picture on both posters? Two different pictures will be used (Ojibwe and LaKota)
 4. How long to produce once finalized? Approximately 3 weeks once final approval of proof received
 5. How many copies to print? 800 small and 85 large posters
 6. Distribution of Posters? The American Indian Resource Directory will be utilized to get a general idea of target areas where the posters will be disseminated in the Metro area. Scott Parker (CCR&R) has volunteer to help with the distribution of the posters.

CCR&R / Scott Parker

- Gave an update on how the Language Access Line is designed to work

Template Resource Guide Review

- Will use the White Earth style of template (Faith will follow up on the printer of the Resource Guide from White Earth & costs)
- Will have a grid page
- Will acknowledge Justin Huenemann (Who will write this?)

- Will use children's art work throughout the directory from the different centers and events
- All agencies that are presented in the directory will receive a new directory and poster

Mission Statement

- Add language about professional development
- Change Little Earth to Metropolitan Native Community
- Work Group members will email other suggestions

Health and Safety kits along with Health and Safety information were given to the following agencies:

- 10 kits to Theresa Fountain (RCC)
- 5 kits to Faye Hopkins (RCC)
- 20 kits to Betty Jane Schaaf (Little Earth)
- 15 Kits to Lucy Arias delivered by Betty Jane Schaaf (Little Earth)

Miscellaneous

- Stipend request paperwork was completed
- Discussed changing the location of meeting—will discuss further at the upcoming meeting in October 2009
- Betty Jane took Metro Work Group packets for Lucy Arias, Louisa Cox and Betty Bowstring
- Faye took a Metro Work Group packet for Cleone Thompson

Follow up

- Faith will send out the remainder of packets / bring to next meeting
- Faith will send out the MntRECC Maps and brochures / bring to next meeting
- Faith will email out request and reminders on the suggestion for the Mission statement
- Faith will contact Louisa for the template and changes for the American Indian Resource Guide and update the group

Set next meeting date for Friday October 23, 2009 at Mystic Lake Hotel and Casino